

SOUTHERN ILLINOIS VOLUNTEERISM CONFERENCE

LIGHTING THE WAY FOR SERVICE AND SUCCESS

Request for Presenters 2009



**Conference Date:
September 29, 2009**

**Location:
Holiday Inn
Mt. Vernon, Illinois**

Proposals must be received by June 12, 2008

Mail/Fax/Email Complete Proposals to:

Jennifer Witzel, FGP Coordinator

Kids Hope United

320 S. 11th St.

Mt. Vernon, Illinois 62864

Ph: 618.242.8266 Fax: 618.242.1150

Email: jwitzel@kidshopeunited.org or

Request for Presenters

General Information

Conference Mission

The Southern Illinois Volunteerism Conference (SIVC) provides valuable networking opportunities for volunteer managers/administrators and other volunteer leaders. The SIVC Conference provides quality professional development opportunities focusing on the key areas of a volunteer delivery system including engagement, education, and sustainability of volunteer efforts.

Presenters

Presenters are provided free conference registration which includes lunch. They will also receive a complimentary display table. Presenters will be expected to bring their own workshop materials and handouts. Those submitting proposals will be notified of acceptance by August 14, 2009.

Conference Audience

The conference hopes to attract volunteer administration professionals with a wide range of knowledge and experience, representing the non-profit, governmental, educational, and private sectors in southern Illinois. Please plan for an average workshop attendance of 35 participants. The goal of for conference attendance is 250, and we hope to offer four workshops during each time slot.

The professional level of our audience varies greatly, therefore we provide workshops for both new and experienced professionals. The workshops will be categorized by the following:

Basic: Audience is new; volunteer coordinators/managers seeking program fundamentals in job design, recruitment, recognition and retention.

Intermediate: Audience is volunteer coordinators/administrators who have been in the field for 1-4 years. This group is looking for workshops pertaining to volunteer training, supervision, and evaluation.

Advanced: Audience is volunteer coordinators/administrators who have been in the field for 5 or more years. The group is looking for workshops that include innovative approaches or best practices that help address challenges in the field. This includes developing and implementing the infrastructure to support volunteer delivery systems as well as the review and analysis of existing volunteer delivery systems, and often incorporates recent research from the field of volunteerism and nonprofit management.

Workshops

Workshops will be 1 hour in length. Conference presenters will be selected based on proposal quality and workshop relevance to the audience, as well as timeliness and originality of proposal. You will hear back from us by August 14, 2009 regarding workshop acceptance.

Sample topics might relate to:

- Fundraising
- Three R's:
Recruitment/Retention/Recognition
- New Volunteer Managers: Resources you should know
- Finding Community Assets and Resources
- Intergenerational volunteering
- Recruiting teens to volunteer
- Service Learning
- Community Collaboration
- Thinking outside the Box – gaining new insight
- Working with Youth
- Team Building
- Senior Volunteers
- Identifying volunteer roles & utilization
- Baby Boomers and Civic Responsibility
- Working in low income communities
- Presidential Initiatives
- Stress Management / Time Management
- Communication/Marketing/Media Relations
- Recruiting volunteers for non-glamour positions (activities with negative connotations)
- Non-paid internships
- Volunteerism in Healthcare
- Spontaneous/Disaster Volunteer Management
- Developing a comprehensive volunteer plan
- Dealing with difficult people
- Working with disabilities-how to utilize/market

Potential presenters are encouraged to be creative with their workshop titles. However, be clear and concise on workshop objectives and description so that participants have a good understanding of the content of the workshop.

Presenter Information Sheet

Name _____ Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone _____ Fax: _____

E-Mail: _____

Workshop Details

Workshop title: _____

This workshop best fits the professional educational level checked below. (If your workshop applies to more than one level, check all that apply):

Basic Intermediate Advanced

Proposals MUST include: (This information will be used for the conference program/brochure)

- **Presenter Information Sheet (information on this form needed in full)**
- **Title & Brief Workshop Description**
- **One-page Outline of Workshop**
- **Workshop Learning Objectives**
- **1 Professional Reference with contact information**
- **Short Bio of Presenter(s)**

* Presenters are responsible for handouts. Expect at least 35 participants per session, unless notified otherwise.

REMINDER: Proposals are due June 12, 2009 to:

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